

Activities Log, Resume and Personal Statement Resources

Activities Log Templates:

An Activities Log details Honors and Awards you have received, your Extra-Curricular and Personal Activities, Community Service and Work Experience and other helpful Supplemental Material to your application. The following samples from Marquette University give a good example of how to format this document and what information you will need to provide on your application. Getting this information together now will allow you to copy and paste it into your applications to speed things up!

- **Activities Log template from Marquette University:**
<http://www.marquette.edu/explore/documents/activities-template.pdf>
 - **Filled in Student Sample:** <http://www.marquette.edu/explore/documents/extra-sample.pdf>

Resume Templates:

From www.hloom.com: “Your resume is a sheet of paper that represents you as a professional and it is the first impression that you present to your future boss.” This is a document that you will regularly update through your entire working career. Every time you take on a new job, volunteer opportunity or expand your education, you should update your resume. Some college applications and scholarship applications will ask you specifically for a resume. And, if you will be working while in school, having one of these at the ready will help significantly in applying for jobs!

Look at the following websites to see where you can start and look at some resume samples.

- **283 Resume Templates from hloom.com:** <http://www.hloom.com/download-professional-resume-templates/>
 - **High School Student Resume Samples:** <http://www.hloom.com/download-free-sample-template-high-school-resume/>

Personal Statement Tips:

Click on the icon below to open up a worksheet that gives you some specific pointers about how to start your Personal Statement, what to include and what to avoid.



Personal Statement
Tips.pdf